

	<p>भारत सरकार, वित्त मंत्रालय, राजस्व विभाग</p> <p>GOVERNMENT OF INDIA, MINISTRY OF FINANCE, DEPARTMENT OF REVENUE</p> <p>सीमा शुल्क आयुक्त (निवारक) का कार्यालय,</p> <p>OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE)</p> <p>नंबर 1, विलियम्स रोड, कैंटोनमेंट, तिरुचिरापल्ली- 620 001</p> <p>NO.1, WILLIAMS ROAD, CANTONMENT, TIRUCHIRAPPALLI- 620 001</p> <p>Phone No.0431-2410672</p> <p>e-mail: commrprev-custrichy@nic.in</p>	 <p>संचय भारत एक कदम सवालों की ओर</p>
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F. No. GEN/TECH/13/2022-POL

Date: 13-11-2025

PUBLIC NOTICE No. 27/2025

Subject: Customs – Re-constitution of Permanent Trade Facilitation Committee (PTFC) at Tiruchirappalli Customs Commissionerate – Reg.

The Central Board of Indirect Taxes and Customs (CBIC) has implemented wide-ranging reforms focusing on digitization, transparency, and trade facilitation. Within this context, Permanent Trade Facilitation Committee (PTFC) established under Circular 42/2013-Customs dated 25.10.2013 has played a pivotal role in stakeholder engagement and resolving trade grievances. In this regard, the Board has now issued a Master Circular No. 21/2025 dated 12.09.2025 which consolidates and supersedes earlier guidelines to realign this committee besides taking measures keeping in view current priorities of consultative decision-making, stakeholders' engagement and grievance redressal, and integration with national trade facilitation objectives.

2. The PTFC shall meet fortnightly as per the schedule given in Table-A.

TABLE-A

SI No	Date and Time of the PTFC meeting	Cut-off date for receiving Agenda Points
1	18-11-2025, Tuesday @ 11:00 Hrs	14-11-2025 (Friday)
2	04-12-2025, Thursday @ 11:00 Hrs	28-11-2025 (Friday)
3	18-12-2025, Thursday @ 11:00 Hrs	12-12-2025 (Friday)
4	08-01-2026, Thursday @ 11:00 Hrs	02-01-2026 (Friday)
5	22-01-2026, Thursday @ 11:00 Hrs	16-01-2026 (Friday)
6	05-02-2026, Thursday @ 11:00 Hrs	30-01-2026 (Friday)
7	19-02-2026, Thursday @ 11:00 Hrs	13-02-2026 (Friday)
8	05-03-2026, Thursday @ 11:00 Hrs	27-02-2026 (Friday)
9	19-03-2026, Thursday @ 11:00 Hrs	13-03-2026 (Friday)

Any changes in the above schedule will be intimated through email. It is to note that agenda points received on or before the cut-off dates alone will be taken up for discussion in the respective PTFC meeting. Agenda points received after the cut-off dates will be taken up in the subsequent PTFC meeting.

3. The Composition and Terms of Reference (ToR) for Permanent Trade Facilitation Committee (PTFC) has been revised in line with Circular No. 21/2025 dated 12.09.2025 as follows:

(a) Composition:

The PTFC shall be constituted at each Customs Station. The jurisdiction of Trichy Customs Commissionerate consists of several multiple minor ports, CFS, ICDs, Airports and ACCs spread across a vast jurisdiction. Hence, it has been decided to constitute a common PTFC in respect of all the minor ports, ACCs, Airports, ICDs & CFS falling under the jurisdiction of Tiruchirappalli Commissionerate. The jurisdictional Pr. Commissioner or Commissioner of Customs, as the case may be, shall chair the meeting accompanied by all senior departmental officers. The Committee, in addition to senior Customs officers, shall include representatives from DGFT, custodians, PGAs, shipping lines, logistics service providers, trade councils, and Customs Brokers, besides existing trade participants.

(b) Terms of Reference (ToR) for the Permanent Trade Facilitation Committee (PTFC) are as follows :

- (i) Ensuring and monitoring expeditious clearance of imported and export goods in accordance with the timeline specified by the parent Ministry/ Department concerned.
- (ii) Identifying and removing bottlenecks, if any, for streamlining and easing the Customs clearance process of imported or export goods. Issues/concerns raised by trade/ Importers or Exporters during a month through grievances should also be included in the Agenda items for discussion in PTFC meeting.
- (iii) Resolving grievances of importers, exporters represented by trade bodies and industry and flagging the issues having pan India implication or that may not be resolved at local level to jurisdictional Chief Commissioners, as required.

- (iv) Establishing Single point of Contact (SPOC) and circulating its details across all agencies for effective coordination and collaboration for faster clearance process.
- (v) Reviewing routinely the membership of the PTFC with the aim of including all stakeholders in the Customs functioning.
- (vi) Proper implementation and effective monitoring of existing grievance redressal mechanisms (TSKs, AEM or ICEGATE Helpdesk etc) and to escalate unresolved issues to NACs.
- (vii) Outreach to trade regarding new trade facilitative EoDB measures.
- (viii) Ensure timely resolution of grievances and bottlenecks
- (xi) Escalate unresolved issues to NACs.
- (x) Uploading a list of all TSKs, along with contact officer's E-mail IDs. Accordingly, a consolidated list of all TSK (Turant Suvidha Kendra) established under the jurisdiction of Trichy Customs (P) Commissionerate is given below:

SI No.	Name of the TSK	Designation of the Contact officer	Gov mail Id	PORT CODE
1	ACC Trichy	Superintendent	tacterminal-2025@gov.in	INTRZ4
2	ACC Madurai	Superintendent	tskmduaircargo-2025@gov.in	INIXM4
3	ACC Coimbatore	Superintendent	cbe-aircargo@gov.in	INCJB4
4	ICD Hosur	Superintendent	icd-hosur-inhsu6@gov.in	INHSU6
5	ICD Pulichapallam	Superintendent	icd-puli-inpny6@gov.in	INPNY6
6	ICD Chettipalayam	Superintendent	icd-chettipalayam@gov.in	INCHE6
7	ICD Irugur	Superintendent	icd-irugur-inigu6@gov.in	INIGU6
8	CFS Ambur	Superintendent	cfs-ambur-inajj6@gov.in	INAJJ6
9	Karaikal Port	Superintendent	customs-karaikalport@gov.in	INKRK1
10	Customs House Puducherry	Superintendent	ch-pondy-inpny1@gov.in	INPNY1
11	Customs House Cuddalore	Superintendent	cuscud.try@gov.in	INCDL1
12	Customs House Nagapattinam	Superintendent	port-nagapattinam@gov.in	INNPT1

4. Contact details of the Chairman of the PTFC is as under:

Commissioner of Customs,
Tiruchirappalli Customs (Preventive) Commissionerate,
No.1, Williams Road, Cantonment,
Tiruchirappalli – 620 001.
Phone- 0431-2410672
Email: commrprev-custrichy@gov.in

5. This issues with the approval of the Commissioner of Customs (Preventive) Tiruchirappalli.

RICHARD JUDE O CONNOR
ASSISTANT COMMISSIONER

To:

1. The Trade members as per mailing list and by uploading in zonal website
2. The Notice Board, Trichy Customs (P) Commissionerate.

Copy to:

1. The System Manager, EDI Section, Trichy Customs (P) Commissionerate
2. All Division/Formations under the jurisdiction of Trichy Customs (P) Commissionerate - to display on Notice board

Copy submitted to:

The Chief Commissioner of Customs (Preventive), Trichy – with a request to direct the concerned officer for uploading in Zonal website